

## Central Wisconsin Anesthesiology Policy and Procedures Statement

<b>Policy Name:</b> HealthStream Continuing Education	
<b>Policy Number:</b>	3.1.08
<b>Effective Date:</b>	5/9/18
<b>Category:</b>	Human Capital Management
<b>Subcategory:</b>	Personnel
<b>Subject:</b>	HealthStream
<b>Updated on:</b>	

<b>Policy Statement</b>
CWA implemented an independent HealthStream module for required annual health care provider and staff education which serves to provide additional protections for CWA against potential employment lawsuits, provides additional education to complement CWA's compliance and security risk assessment documentation, and fulfills ASC requirements for their accreditation purposes.

<b>Applies To:</b> Physicians, CRNAs and Business Office Staff
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<b>Definitions</b>	
<b>Term</b>	<b>Definition</b>
HIPPA:	Health Insurance Portability and Accountability Act of 1996 (data privacy and security provisions for safeguarding medical information).

### Procedures/Guidelines:

Providers and staff are required to complete assigned sections in HealthStream on an annual basis. HealthStream assignments are subject to change and include:

- CWA Code of Conduct Policy
- Hand Hygiene
- HIPAA
- Rapid Regulatory Clinical I & II
- Sexual Harassment
- MRI Safety
- Patient Satisfaction and Clinical Quality Outcomes Learning Module
- ASC specific content

Employees will receive periodic (annual) email alerts from the Provider Relations Coordinator with mandatory HealthStream assignments.

- Provider and staff username is your first initial and full last name (i.e. cyang)
- Provider and staff first-time login password is: **welcome1**

Providers and staff are encouraged to change their password after initial login.